



COVID-19 Policy Statement

Temporary adjustment to HRPAs Coursework requirement

Effective April 8, 2020

As a result of the disruption to the academic year brought about by the COVID-19 pandemic, a number of academic institutions have decided to modify their grading policies for courses impacted by this disruption. As a result of the modifications to these grading policies, some students will be given the choice of having courses graded on a pass/fail or credit received basis instead of the usual numerical grade.

HRPA's coursework requirement requires that candidates maintain an average of 70% over all nine required courses with no single course having a grade below 65%. In recognition of these extraordinary circumstances, students who have taken any of the nine required HR courses during the Winter 2020 semester will have their transcripts assessed in the following manner:

- Pass/fail grading will only be accepted for courses impacted by the COVID-19 pandemic.
- At least five of the nine required courses must have received a numerical grade. To put it the other way, up to four "Pass" or "Credit Received" grades may be submitted.
- HRPAs will determine the 70% average based on the courses for which a numerical grade was assigned. A minimum of 65% must be achieved in each of the courses for which a numerical grade was assigned.
- If students were granted a "Pass" or "Credit Received" in the Winter 2020 semester, HRPAs will accept the course as having met that functional area requirement. However, a "Pass" or "Credit Received" does not count towards determining the 70% average.
- HRPAs will only accept a "Pass" or "Credit Received" on any of the nine required HR courses if it was taken in the Winter 2020 semester.
- In instances where two courses are needed to meet one functional area (e.g. Finance 1 + Finance 2 are both required to meet the Finance & Accounting course requirement), and the student took one of the two courses in Winter 2020, the student will only get the credit if they scored 65% on the course that was given a numerical grade and a "Pass" or "Credit Received" on

the course that was graded on a pass/fail basis. If they scored a 64% or less and a “*Pass*” or “*Credit Received*” on the other course, the student does not satisfy the requirement for that functional area.

If you have questions about the application of this policy, please contact Thomas Callitsis, Exams Specialist, at tcallitsis@hrpa.ca or at 416-923-2324 extension 301.